



Inbound Booking

Melbourne DC March 2024

Version 1



Welcome to MDC & Mabledock

Welcome to Melbourne, DC.

Please ask your carrier to complete the following steps to ensure the successful delivery of freight into Melbourne DC.

Your carrier may already be a Mabledock user; if so, they just need to add GPC Melbourne to their organisation...

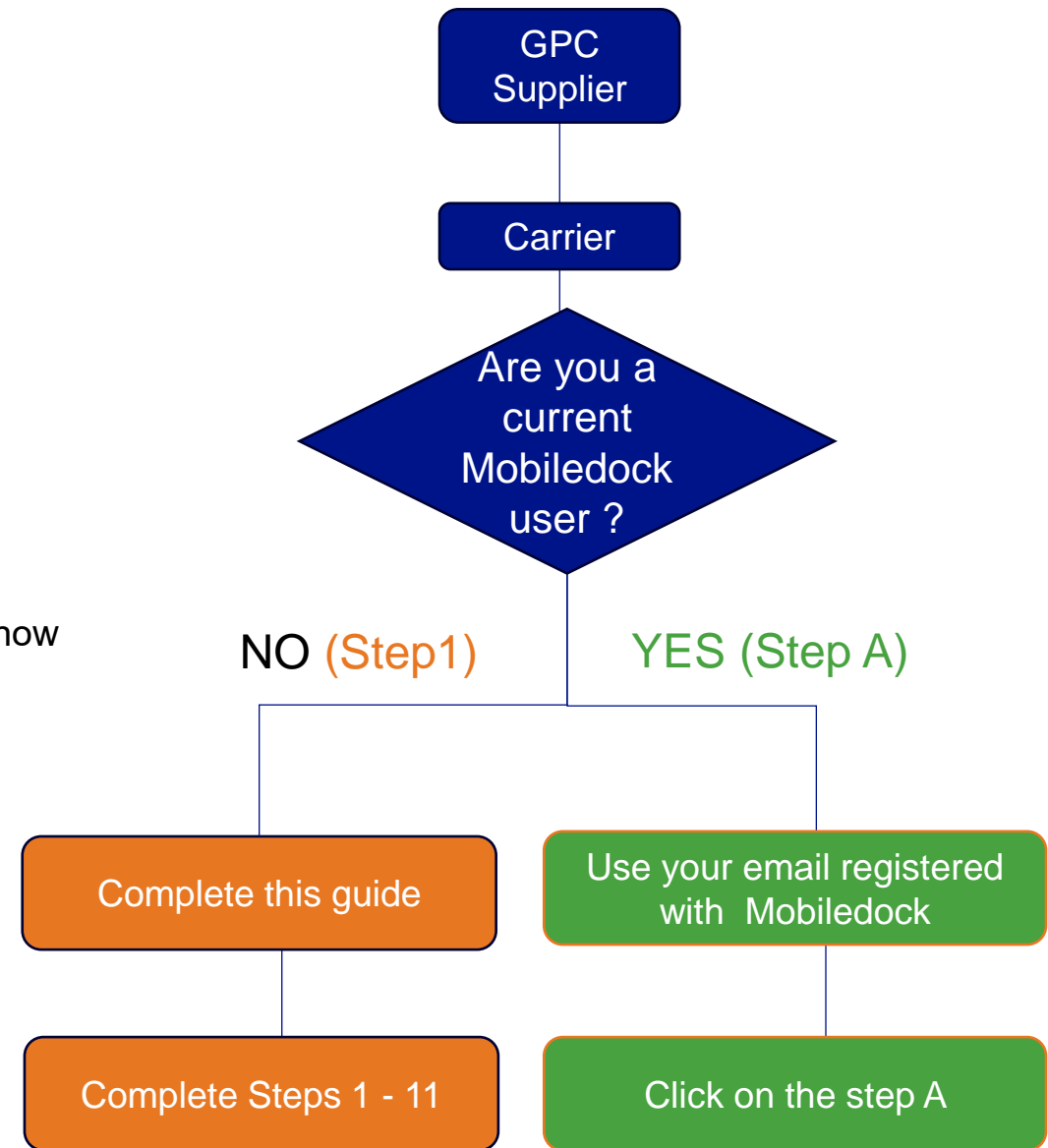
New to Mabledock, no worries... Follow the steps below

It doesn't matter if the Carrier is new to Mabledock or not; the carrier will need to know the following information to complete a booking and be accepted

- PO Number
- Invoice Number
- Due Delivery date

What's covered in this guide:

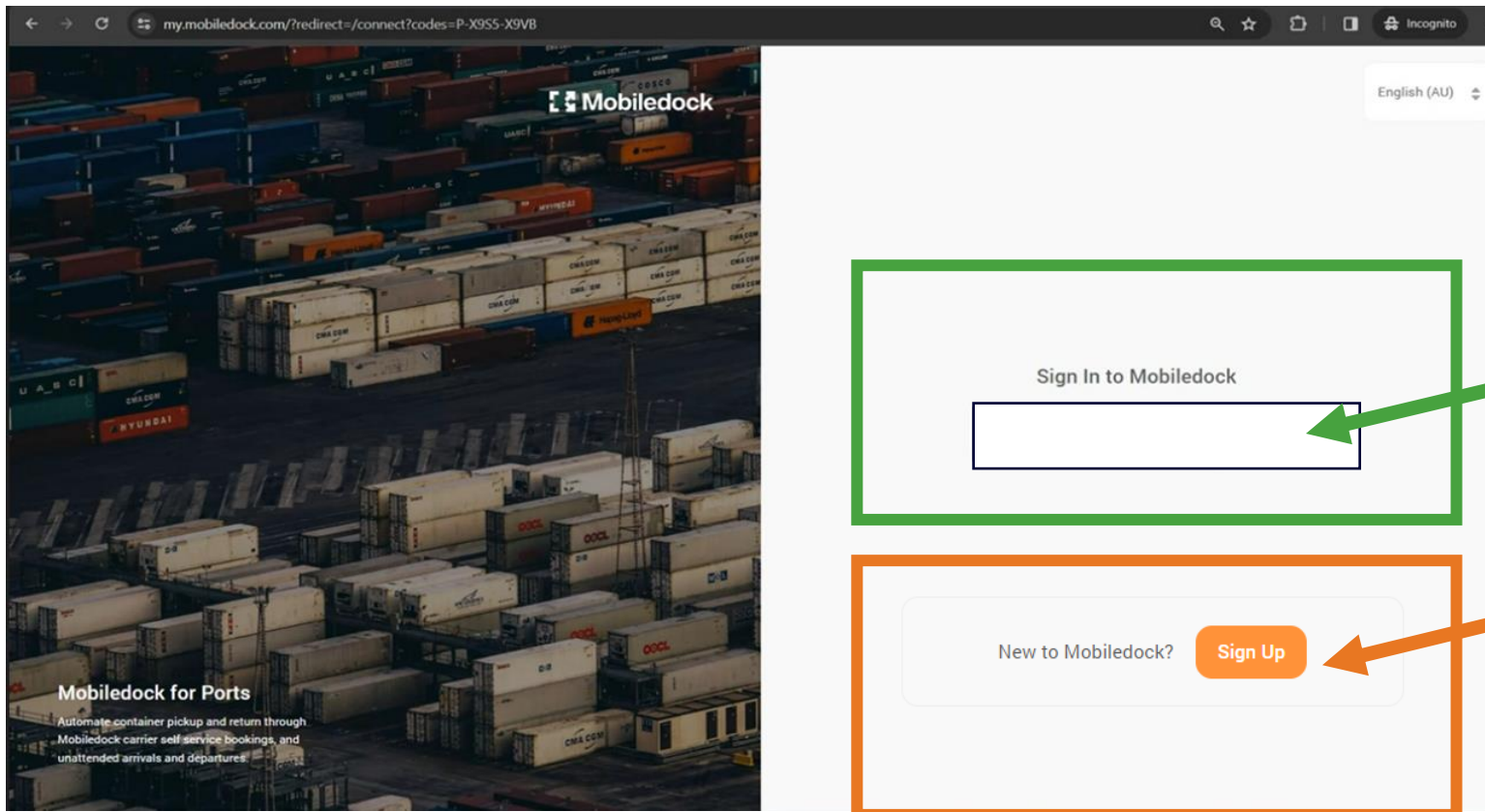
- Welcome to Mabledock – Melbourne DC inbound
- Confirmation & Verification
- Start up & User Profile
- Set up Carrier Depot, Create Organisation & invite team members



Welcome to Mobydock – Melbourne DC inbound

Step 1 click on the link below (or copy and paste into your browser) to access the Mobydock registration Site

<https://my.mobiledock.com/connect?codes=P-X9S5-X9VB>



Current Mobydock users

Sign in with your registered Mobydock email address

New to Mobydock?

Click on this “Sign Up” link to activate the onboarding process

Existing Users: Confirmation & Verification

This step verifies the user of Mobiclock solution and connects to

Step 2

DON'T CLOSE THIS PAGE

Awaiting Confirmation

We have sent you a confirmation email.

Do not close this page.

Carriers_Email_address @carrier.com.au

Upon clicking the activation link in your email, you will be logged in here automatically. Before clicking the confirmation link, ensure the provided security code matches the one below.

financial-weak-crop-duster

Step 2

After you have entered your email address, you will receive an email (Don't close this page)

Step 3

Mobiclock

Mobiclock Signin Request

Hello,

We have received a signin attempt with the following code:

financial-weak-crop-duster

To complete the signin process, ensure the code matches where you signed in and click the button below:

Verify

Or copy and paste this URL into your browser:

https://my.mobiclock.com/token/activate?secret=WgBQPxBXyBkHyrJFnFuTDIVvhRLbE8X9o_9-lycIP1nJpRqJDlv8_EQ0If_LGc2c3HwsA8hh_MXsd0CqnyWK8yH3OdoJf_h5YMmM8vqfY174AoxFQr-SOKa8cMLEZ1mFkmdS7XfNnh2LnZ1d4oVnDPIOfv1bAd52QVWJFm64

If you didn't attempt to sign in but received this email, or if the code doesn't match, please ignore this email. If you are concerned about your account's safety, please contact Mobiclock support.

Step 3

Check your email and code the verification code.

Step 4

Mobiclock

Verification Successful

You may now close this window.

Step 4

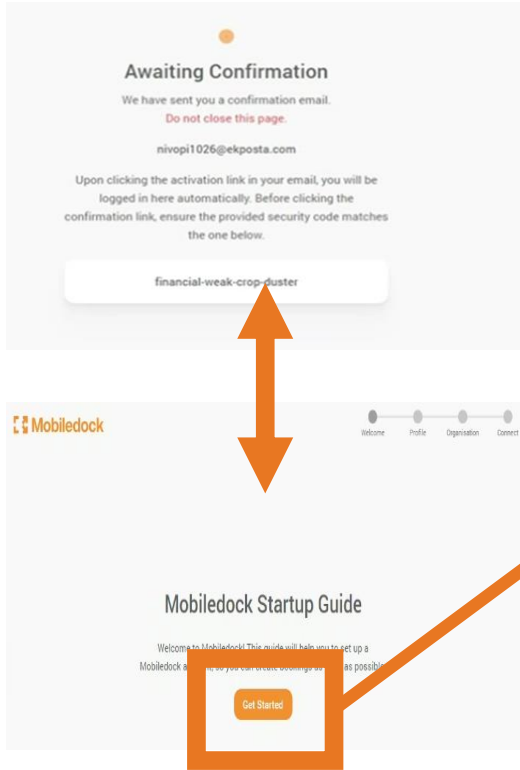
A notification of successful connection will pop up in a separate Window.. You can now access the GPC Melbourne DC in Mobiclock



New Users

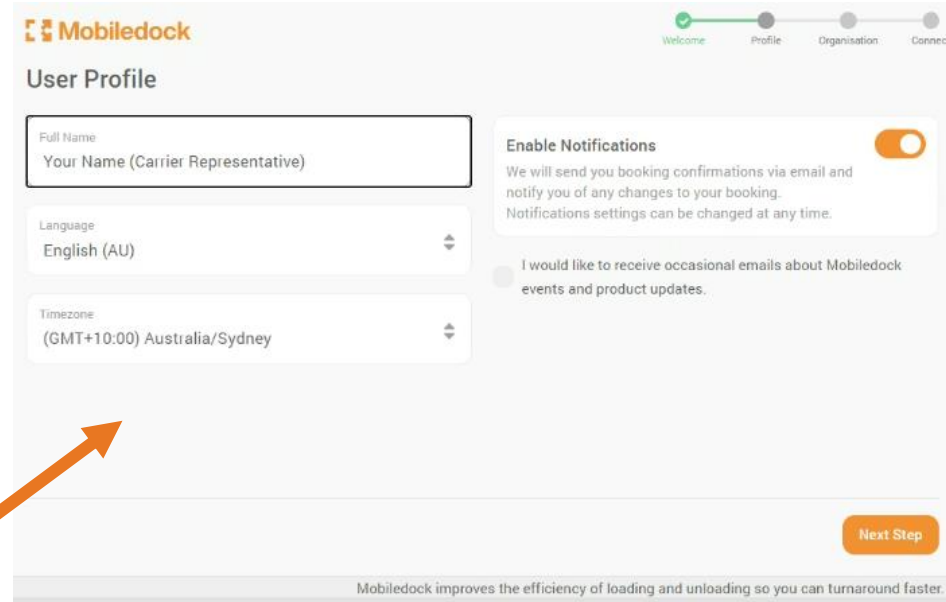
Start up & User Profile

Step 2



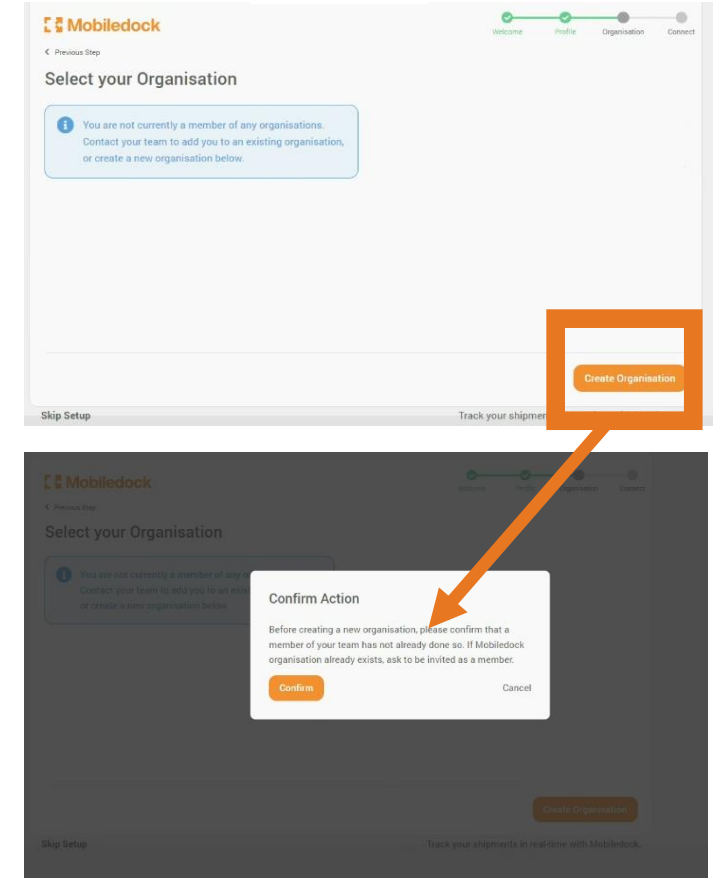
Step 2
The web page from step 2 will automatically change to the Mobiledock Startup Guide

Step 3



Step 3
Click the “Get Started” Button to complete your users setup details and user preferences

Step 4



Step 4
Click “Create Organisation” button to create and confirm your organisation in Mobiledock

Set up Carrier Depot, Create Organisation & invite team members

This step sets up the Carrier Depot – Organisation. Complete the forms and click next steps

Step 5

Create Organisation

About Your Organisation
Tell us about your organisation.

Organisation Name
Carrier Company - Depot

The name of your organisation.

Timezone
(GMT+10:00) Australia/Sydney

Country
Australia

Contact Information
Contact details will be visible to connected Organisations.

Name
Your Name (Carrier Representative)

Your full name.

Email
carrier_email_address@carrier.com.au

Phone
+61412345678

Next Step

Step 6

Invite Members

Here you can send invites to other people so they can join your organisation. Enter as many e-mails as you would like, and when your organisation is created, membership invites will be sent out to them.

Email
your_colleague@carrier.com.au Remove

Add

Next Step

Step 7

Connections

To make a booking at a site/dock, you must first make a connection with them. If you have not received a connection code or connection link, contact the site/dock that you wish to book at.

Connected Organisations: 0

Connection Requests
These organisations have invited you to connect:

GPC - Melbourne ✓
Mobiledock Location

Accept Connection Decline

View Details ▶

If you have been given a connection code by another organisation, enter it below.

Next Step

Step 5
Create your Organisation Name
and contact details

Step 6
Add other team members from
your organisation if required

Step 7
Accept connection to the GPC
Melbourne DC

Step 8

Connections

To make a booking at a site/dock, you must first make a connection with them. If you have not received a connection code or connection link, contact the site/dock that you wish to book at.

Connected Organisations: 1

Connection Requests
These organisations have invited you to connect:

GPC - Melbourne ✓
Mobiledock Location

Connection successful!

View Details ▶

If you have been given a connection code by another organisation, enter it below.

I Have a Connection Code

Next Step

Step 8
Receive
confirmation
notification



Welcome to MDC

